

## **HOPE WITH ASTON PARISH COUNCIL**

### **Section 137 – Application for Grant Aid Policy**

**Reviewed and Adopted:**

**Date: 9<sup>th</sup> March 2026**

**Parish Council Minute: 205/25.1**

#### **Introduction**

Under Section 137 of the Local Government Act 1972, the Council has discretionary powers to award grants to local groups or organisations for “purposes, which may bring a direct benefit to the area or any part of it for some or all the inhabitants”.

To be considered for an award, applicants must answer all the questions on the application form and provide the necessary details as requested.

#### **Criteria for Making Grant Aid to an Organisation**

- Any organisation, club or society that wishes to make an application for Grant Aid must submit a fully completed application form.
- The funding must be used for the benefit of the residents of the Parish of Hope with Aston, Derbyshire.
- The organisation, club or society must be operated on a ‘not for profit’ basis.
- All applications must be accompanied by the most recent verified annual accounts and a copy of the most recent bank statement.
- All applications must be accompanied by a copy of the written constitution or details of the aims and purpose.
- Any organisation requesting a grant must operate a bank account in its own name that requires two signatories / approvers.
- Each application must state the names of any other organisations to which an application for Grant Aid has been submitted.
- Receipts for all transactions that have been made with the Grant Aid must be provided to the Parish Council within three months of completion of the project.
- Any monies not spent must be returned to the Parish Council by BACS payment within six months of completion of the project.
- Any grant that the Parish Council offers is on the understanding that the applicant is responsible for obtaining any necessary legal permissions and the offer of the grant by the Parish Council should not in any way be taken as authorisation.
- Applicants are encouraged to attend council meetings to present their application to the Parish Council, this may also help to support the application by giving councillors better understanding of the application and to enable any questions to be asked to and by the council.

- Applications for retrospective grants, where a project has already been completed cannot be considered.
- The Council will consider multiple grant applications from an organisation per financial year, but new applicants will be considered first.
- Successful applications will be recorded in the minutes of meetings of Hope with Aston Parish Council and notified to the applicant in writing.

### **Does your application meet the above criteria?**

For legal reasons (Section 137), applications cannot be considered from:

- Individuals
- Organisations, which support or oppose any political party.
- Organisations that discriminate on grounds of sex, race, religion or sexual orientation.
- Organisations or establishments for whom Central Government, Health Authorities, County or District Councils are the appropriate statutory funder.

### **Grant Allocation**

The total sum available for grants varies year upon year and is reviewed at the start of each financial year. The Parish Council year is April to March.

### **For the financial year 2026 to 2027 there is a total of £560 available.**

The sums available are:

- £150 in April 2026 and will be considered at the April Parish council meeting.
- £150 in July 2026 and will be considered at the July Parish council meeting.
- £150 in October 2026 and will be considered at the October Parish council meeting.
- £110 in January 2027 and will be considered at the January Parish council meeting.

If a grant is not awarded in one quarter, it will be rolled over to the next quarter.

## APPLICATION FOR GRANT AID

Name of Organisation:		
Contact Name:		
Telephone Number:		
Position in Organisation		
Address:		
E Mail Address:		
Purpose for which grant is required. (Please give as much detail about the project as possible and use a separate sheet if required).		
Total Cost of the Project		
Amount of S137 Grant Aid applied for		
How will the S137 Grant be spent? (Please give costing details and use a separate sheet if necessary)		
Who will benefit and how will they benefit from the Project? Use a separate sheet if necessary.		
Proposed completion date of the project.		
Please give details of any other Grant Applications that have been applied for in relation to <b>this project</b> .		
Applied to	Date of Application	Amount £

## DECLARATION

- We have read the criteria for making Grant Aid to organisations.
- We have provided a copy of the most recent verified annual accounts.
- We have provided a copy of our most recent bank statement.
- We have provided a copy of our constitution or details of our aim and purpose.
- We agree to provide copies to the Parish Council of all receipts for transactions that have been made with the Grant Aid within three months of completion.
- We agree to return any unspent monies to Hope with Aston Parish Council within six months of completion of the project.
- In any publicity that is given to our project, we agree to acknowledge the contribution that has been made by Hope with Aston Parish Council.

Signed on behalf of \_\_\_\_\_ (The Organisation)

Chairman/Vice Chairman \_\_\_\_\_ Date \_\_\_\_\_

Secretary \_\_\_\_\_ Date \_\_\_\_\_

When completed, please return this form to: -

By email it to:

[clerk@hopewithastonparishcouncil.co.uk](mailto:clerk@hopewithastonparishcouncil.co.uk)

Or by post to:

The Parish Clerk  
Hope with Aston Parish Council  
PO BOX 864  
HOPE VALLEY  
S40 9WP